

**7 EASY STEPS
TO A SUCCESSFUL
LOCKER PROJECT**

1 SITE MEASUREMENTS

Please advise when rooms are ready and Cogan will dispatch our Authorized Installer responsible for your project to take all necessary measurements.
Please allow 1–2 weeks.

2 ENGINEERED APPROVAL PLANS

Once our Installer has successfully taken all site measurements, he will then forward them to Cogan’s engineering department. A Cogan engineer will plot all the locker sizes / Bike Racks within your rooms and submit the Plan(s) for your approval.
Please allow 2–3 weeks.

3 REVISIONS

Cogan will not start production or scheduling installation until Approval Plans have been signed and returned. Corrections or revisions that require changes to the plans may be requested at this time.
Please allow 1 week.

4 RETURNED APPROVAL PLANS

Once Cogan has received signed Approval Plans we will contact you to schedule an installation date.
Please allow 1 week.

5 PRODUCTION

All orders are custom manufactured to job site conditions based on the Locker System / Bike Rack Style chosen.
Please allow 4-5 weeks

6 DELIVERY

Once your order has completed Steps 1-5 and has cleared Quality Control we are now ready to ship. A Cogan Customer Care Representative will call to scheduled delivery.
Please allow 1 week.

7 INSTALLATION

Cogan Authorized Installers will be on site to receive the shipment and begin staging the material. Average installation time (Lockers) is approximately 10-15 per day. Average installation time (Bike Racks) is approximately 50 - 100 per day.